

**WASHINGTON SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS**

**Worksession Meeting – Monday, November 13, 2023  
High School Cafeteria**

**6:30 pm**

**AGENDA**

**I. Call to Order by Board President**

**II. Roll Call**

**III. Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement**

**Mission Statement**

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.

**Audio/Video Recording Statement**

Portions of tonight’s public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.

**IV. Opportunity for Public Participation in Accordance with Policy No. 005**

In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.

**V. Recognition**

Retirement Recognition

James Garber 31 Years of Service (1992 to 2023)

**VI. Presentations - (None)**

**VII. Board Member Questions on the Agenda**

**VIII. Adoption of Agenda**

Motion to approve the agenda as presented, revisions on items to be made at this time.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**IX. Recommendations of the Administration**

**A. Personnel**

The superintendent recommends approval of the following:

1. Retirement of **Richard Burgdolt**, secondary teacher, after 29½ years of service in the district. Mr. Burgdolt’s last day of work will be December 1, 2023.

- 2. Retirement of **Michael Semple**, full-time custodian, after 19½ years of service in the district. Mr. Semple’s last day of work will be January 31, 2024.
- 3. Resignation of **Patty Derrow**, part-time cafeteria worker, after 2 years of service in the district. Mrs. Derrow’s last day of work in the district was October 6, 2023.
- 4. Resignation of **Michaela Scott**, part-time cafeteria worker, after 1½ years of service in the district, Mrs. Scott’s last day of work was October 25, 2023.
- 5. Recommend **Zyan Wallace** as a full-time paraprofessional, 186 days a year, 7 hours a day, contractual rate, retroactive to October 31, 2023.
- 6. Recommend **Jamie Wright** as a full-time paraprofessional, 186 days a year, 7 hours a day, contractual rate, effective November 13, 2023.
- 7. Recommend **Heather Price** as a full-time paraprofessional, 186 days a year, 7 hours a day, contractual rate, effective November 13, 2023.
- 8. Recommend **Wendy Harris** as a full-time paraprofessional, 186 days a year, 7 hours a day, contractual rate, effective November 13, 2023. *(Contingent on receiving required documents.)*
- 9. Supplemental employment of **Erin Moore** (Social Studies) for the high school’s Credit Recovery program for the 2023-2024 school year, contractual stipend of \$28 per hour.
- 10. Supplemental employment of **Shawn Hughes-Ankrom** as a substitute for the high school’s after-school detention and Saturday detention programs, contractual stipend of \$28 per hour.
- 11. Intermittent Family Medical Leave for **Employee #1858**, retroactive to October 31, 2023. *(Per the Family and Medical Leave Act and District Policy No. 410, eligible employees are entitled to take up to 60 unpaid days during a 12-month period for the specific type of FMLA leave requested by this employee.)*
- 12. Addition of **Richard Burgdolt** to the list of retired emergency substitute teachers.
- 13. Conference requests, in accordance with the policy of the District as follows:
  - a. **Camilla Justice** -HELIX Conference
  - Rebecca Myers-Matson** November 15-17, 2023 – PATTAN, Lancaster
  - Dana VanTine** Estimated cost per person - \$750 to \$1,300 *(some staff*
  - Sally Groves** *are driving and rooming together)*
  - Keri Griffith**

Motion \_\_\_\_\_

Second \_\_\_\_\_

C. Athletics

The superintendent recommends approval of the following:

- 1. Recommend **W. Ron Todd** as the Bocce head coach, at a stipend of \$1,000.

Motion \_\_\_\_\_

Second \_\_\_\_\_

D. Board Policy

The superintendent recommends approval of the following:

1. First reading, pursuant to Washington School District Policy No. 001, of the following policies: *(Uploaded on OneDrive)*

Policy #004 – Meetings  
 Policy #806 and AR1 – Booster Clubs  
 Policy #718 and AR1 – Crowdfunding

Motion \_\_\_\_\_ Second \_\_\_\_\_

**X. Committee of the Whole Discussion – Board members and administrators will discuss the items below that will be voted on at the November 20, 2023 Board meeting. Discussion on these items is to take place at this meeting, while all administrators are in attendance. Are there any questions?**

Board Policy

1. Second reading and adoption of tonight’s first read policies.

Contracts, Agreements and Grants

1. Scoreboard Agreement *(Uploaded on OneDrive)*
2. Copier Equipment Lease Extension for the High School and Elementary School *(Uploaded on OneDrive)*

**XI. Unfinished Business**

-Results from water testing – Water samples were collected on October 4<sup>th</sup> from various locations in the high school, elementary school and central office. All of the results passed the Pennsylvania DEP standards for safe drinking water for lead, which is less than 0.015 mg/L.

**XII. New Business**

**XIII. Superintendent’s Report**

**XIV. Solicitor’s Report**

**XV. Information**

**A. November Regular Voting Board Meeting**

Regular Voting Meeting – Monday, November 20, 2023 at 6:30 pm in the high school cafeteria

**B. Fall Break** – Wednesday, November 22<sup>nd</sup> through Monday, November 27<sup>th</sup>

**C. October & November Students of the Month Breakfast** – Wednesday, November 29<sup>th</sup> in the high school cafeteria at 9:00 am.

**D. Elementary Literacy Information Night** – Wednesday, December 6<sup>th</sup> at the elementary school, start time is 6:00 pm. *(Flyer is Uploaded on OneDrive)*

**E. Online Safety & Awareness Presentation** – Tuesday, December 12<sup>th</sup> at 6:00 pm in the high school gym. Presentation will discuss the dangers of social media, cyber bullying and the increase of online exploitation.

**XVI. Adjournment**

**XVII. Executive Session**